### Lab Roles and their descriptions

<table>
<thead>
<tr>
<th>Role</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td><strong>P. D. - Project Director</strong></td>
<td>The project director is responsible for the group.</td>
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</tbody>
</table>
| Roles/responsibilities: | • Reads directions to the group;  
• Keeps group on-task;  
• The only group member allowed to talk to the teacher;  
• Shares summary of group work/results with the class. |
| **M.M. - Material Manager** | The material manager is responsible for obtaining all necessary materials and/or equipment for the lab. |
| Roles/responsibilities: | • The only person allowed out of seat to pick up needed materials;  
• Organizes materials and/or equipment in the work space;  
• Facilitates use of materials during investigation;  
• Assists with conducting lab procedures;  
• Returns all materials at the end of lab to designated area. |
| **T.M. - Technical Manager** | The technical manager is in charge of recording all data. |
| Roles/responsibilities: | • Records data in tables and/or graphs;  
• Completes conclusions/final summaries;  
• Assists with conducting lab procedures;  
• Assists with clean-up. |
| **S.D. - Safety Director** | The safety director is responsible for enforcing all safety rules and conducting lab. |
| Roles/responsibilities: | • Assists P.D. with keeping group on-task;  
• Conducts lab procedures;  
• Reports any accident to the teacher;  
• Keeps track of time;  
• Assists M.M. as needed |